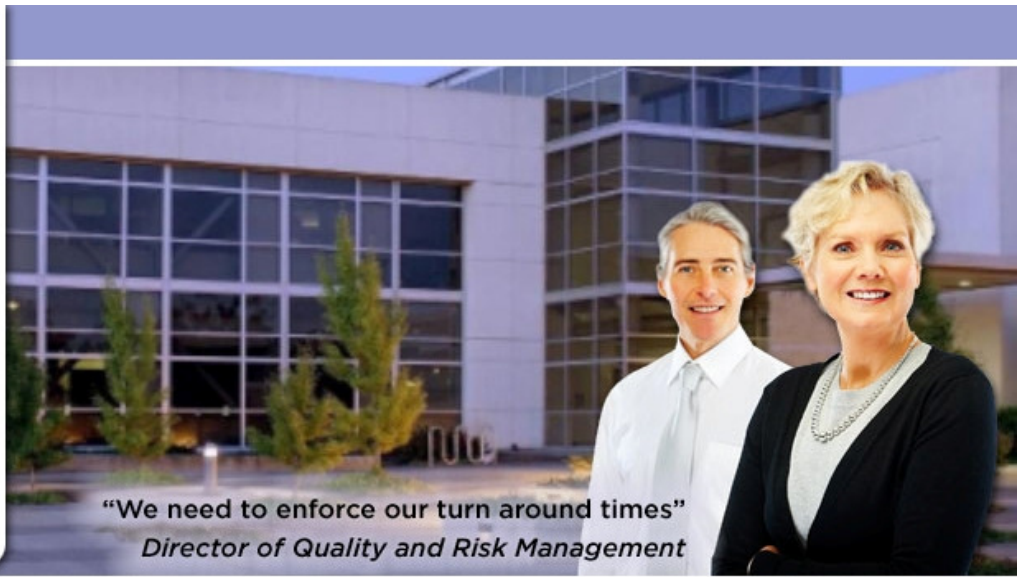




IDinc emails inform, remind and escalate.



**"We need to enforce our turn around times"**  
*Director of Quality and Risk Management*

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## HIPAA DISCLOSURE MANAGER

It is estimated that fully half of the Disclosures in a typical hospital are made by other than the HIM department. While the HIM departments may have some method of electronically tracking the disclosures, other departments rely on manual log sheets which are unreliable and inefficient and make production of an "Accounting of Disclosures" report very cumbersome.

Used by anyone with access to the organization's Intranet, this module records disclosures of Patient Information according to the HIPAA Privacy Rule with a few clicks of the mouse. Patients' demographic data is already loaded in the system via an interface and all other fields such as the purpose of the disclosure and what was disclosed are simple table look ups.

Disclosures that should be excluded from an "Accounting of Disclosures" report can also be marked when so requested by the government officials according to the HIPAA Privacy rules.

Bulk disclosures made to local or state agencies can be loaded by reading a file electronically into the system, eliminating manual input.

### Example of uses

- Disclosures made due to attorney subpoena
- Disclosures made to inform agencies of Victims of Abuse
- Disclosures to Department of Public Health
- Disclosures made to Infection Control Agencies
- Disclosures made to Department of Children and Families

# HIPAA DISCLOSURE MANAGER

## Major Features and Functions

- Universal access by anyone with access to the organization's Intranet
- Preloaded with Patient demographic data via an Interface
- Fast and easy recording of disclosures with a few mouse clicks
- Electronically load bulk disclosures
- Hide disclosures from the Accounting report if so ordered by officials
- Produce an "Accounting of Disclosures" requested by patients in seconds



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SCREEN SHOT

The screenshot shows the HIPAA Disclosure Manager web application interface. At the top, there is a navigation bar with icons for My Task, Query, Census, Reports, Dashboard, CSA, Setup, HIPAA, Forms, Policies, and Logout. Below this, the current user is identified as Didier Salem (Didier). The main section is titled "HIPAA Disclosure" and "General hospital". A search bar is present with a "Search Patient" button. The patient information fields are filled with: Last Name: Salem, First Name: Didier, SSN #: 111222333, Date of Birth: xx/xx/1950, MRN: 123456, Account/Visit#: 0306500452, Admission Date: 02/26/2003, and Discharge Date: 02/26/2003. The "Data Section" includes "Info Disclosed by: Doe, John", "Purpose: Court Subpoena", and "Disclosed on: 04/20/2009". The "Comments" field contains "Received registered letter 4/19/2009". The "Disclosure Destination" section shows "Delivery Method: Email", "Disclosed info: Entire Medical Record", "Destination name: Florida Tumor Database", and "Hide disclosure from Patient: Yes".